

**Clearidge HOA Board Meeting Minutes**  
**4610 Cypress Drive, Anacortes**  
**April 11, 2024**

Board Attendees: Janet Duncan, Timothy Hall, Barbara King, Walter Racette, Warren Walz

President Janet Duncan called the meeting to order at 1:03 PM.

The 2/1/24 minutes were approved by the board.

The board accepted the treasurer's report of 4/8/24 as presented. The report is to be filed with the 2/1/24 minutes.

The June board meeting was rescheduled for June 4<sup>th</sup>.

Barb King will check to see if "forever stamps" are available for a mid-year mailing of postcards and the correct size for the minimum mailing costs. Barb and Janet will work on the postcard content by the end of June. The card information must include a request to pay 2024 HOA dues.

Board membership possibilities were suggested.

Janet Duncan will contact the builder located next door to the overgrown Cypress Drive lot to see if they might arrange removing the growth. If the builder can remove the growth, Janet will notify the owner to work with the builder to have the growth removed at the owner's expense.

Regarding the use of housing in Clearidge and the HOA CC&R rules of single-family occupancy only, Janet reported that the City does not go by HOA rules or regulations. The City also requires a permit for double occupancy rentals and the property owner has not applied for a permit. The City inspector will talk to the owner of the house in question on Cypress Drive. A family has already moved in.

Tim Hall presented his report: "Clearidge Landscaping Status and Future Options." It has become clear the board needs more information before an option can be chosen. Items in the discussion and questions include:

- How necessary is an arborist or landscape designer for future plan options? Tim will check out possible people for a 1–2-hour consultation.
- The condition of the trees needs to be evaluated. Whatever landscape option is chosen, a watering plan will be needed. Planting will occur in October or November.
- The use of native plants is optimal.

The contract with Three Men and a Mower expires in July or August. Janet and Tim will check rates and terms of billing with other landscape companies.

The board will meet at the Oakes Avenue frontage on May 21<sup>st</sup> to evaluate the condition of plantings and determine which plants need to be removed.

Janet will inform Kat Peterson of the board's landscaping activity and invite her to the June meeting.

Janet said that GoDaddy charges \$22 per year to maintain the HOA website domain name which is current through October 2024. The website developer, WIX, has been paid \$622 through 10/14/27. Janet will cancel zoom.

It was noted that it would be a nice feature to have a board member available to welcome newcomers to Clearidge. The board should develop an information packet to give our new neighbors. Warren indicated that there has been one property sold recently at 4603 San Juan. Barb volunteered to visit them.

Next meeting: June 4, 2024 at 2:00 PM.

Respectfully submitted,

Barbara King, Secretary