

## **Clearidge HOA Board Meeting Minutes**

4216 Glasgow Way, Anacortes

December 12, 2024

Board Attendees: Timothy Hall, Barbara King, Walter Racette, Warren Walz, Web Master Tom Young

Tim Hall called the meeting to order at 3:04 PM. President Janet Duncan was unable to attend. The 11/14/24 minutes were approved by the board. The board accepted as presented the treasurer's report of 12/11/24. The report is to be filed with the 11/14/24 minutes.

Treasurer Warren Walz indicated the only anticipated expenses remaining for 2024 are for the letter to be mailed in January concerning the annual HOA meeting on 2/9/25, 3 PM, at the United Methodist Church of Anacortes.

Warren Walz will be away January 14 - February 2. Walter Racette has agreed to pick up all HOA mail for Warren. Janet Duncan previously agreed to take the lead on the annual meeting details.

A Clearidge HOA mailing is to be ready to go out January 1, 2025. The January mailing will include a one-page letter prepared by Janet Duncan with the treasurer's report on the back. The ballot and a membership dues form are always included with the letter.

The letter is to contain a condensed version of the Clearidge Landscaping Plan (prepared Fall 2024 by Tim Hall and accepted by the board). Tim will send a condensed version to Janet. People should be referred to the Clearidge HOA website (<https://www.clearidgehoa.com/>) for the complete plan. It should be mentioned carryover money from 2024 will support frontage work to be begun in 2025 and succeeding years. The letter must note the 2025 budget as prepared by Warren Walz will be voted on at the annual meeting and dues will not be raised in 2025.

Tom Young will put the landscape plan on the website.

Karen Hall and Sandy Martin are to count the ballots at the annual meeting. They are also to note lot parcel numbers along with any moneys paid.

Warren Walz moved that the Board appoint Tom Young to the Board. Walter Racette seconded. Motion approved.

Tim Hall moved \$3600 be available for three Men and a Mower to clean up the west end of the frontage. Walter Racette seconded the motion. All approved.

GoDaddy currently has ex-president Sam Stone as its billing contact. It was asked if the contact has to be the president and, further, Tom Young indicated he will investigate if there are reasons to keep Go Daddy rather than dealing only with the WIX account.

The meeting adjourned at 4:05 PM. The next meeting is the annual meeting on February 9, 2025, at 3 PM. Customarily, a short board meeting to elect board officers is held after the annual meeting.

Respectfully submitted,

Barbara King, Secretary