

Clearidge HOA Board Meeting Minutes
4216 Glasgow Way, Anacortes
February 13, 2025

Board Attendees: Janet Duncan, Timothy Hall, Barbara King, Walter Racette, Warren Walz, Tom Young

Janet Duncan, 2024 president, called the meeting to order at 2:08 PM. The first order of business was to elect officers for the board. The following were nominated: Tim Hall, president; Walter Racette, vice-president; Warren Walz, treasurer; and Barbara King, secretary. Tom Young moved to accept the nominations. Walter Racette seconded the motion. All approved the new officer selection. Janet Duncan and Webmaster Tom Young will serve as members at large.

An inquiry about the website status was made. (<https://www.clearidgehoa.com/>) Tom needs to check further regarding GoDaddy and WIX accounts. (Janet Duncan will send all account information to the entire board.) The corrected approved 1/28/24 annual membership meeting minutes will go on the website. Meeting agendas are to also be placed on the website. Janet checked the website analytics and noted there was not much usage of the website.

Clarification of email monitoring occurred. Warren Walz responds to financial matters. Walter Racette and Tim Hall are responsible for all emails. Janet Duncan can help when needed.

Janet Duncan will continue Washington Secretary of State reporting.

US Bank is the Clearidge HOA's current bank. Tim Hall, Warren Walz, and Walter Racette need to be signers on HOA bank account. Janet Duncan needs to be removed. Warren Walz made a motion to accept the above mentioned signers and remove Janet Duncan. Janet seconded the motion. The entire board approved the motion. Walter needs to make an appointment, go to US Bank, and fill out paperwork before the change of signers can take place.

The Architectural Committee consists of Karen Hall, Janelle Dills, and Jason Flowers. The Clearidge CC&Rs say the members will replace themselves as needed. It is assumed the committee knows of this responsibility.

The 12/12/24 board minutes were approved.

The treasurer's report was updated to 2/13/25. Barb King made a motion to accept the report as presented. Tim Hall seconded. All approved. As of 2/13/25 ninety-four property owners have paid dues. Two payments were made via Zelle. Payments also can be made with checks but not credit cards.

The 12/12/24 board minutes and the treasurer's 2/13/25 report will go on the website.

Suggestions for next year follow: have the annual meeting date always scheduled in January; do not spend money on printing; and indicate the blank back of the ballot can be used for comments to the board. Warren volunteered to do necessary printing with his equipment.

The proposed landscaping plan entailed much discussion. The west end frontage cleanup has been completed. Tim noted areas with sparse ground cover. For planting ten new trees and 40 shrubs a Three Men and a Tree quote was \$4000. Plants would add \$900. The board agreed that expense was not an

option. Also, it was noted the top-level pruning by “Three Men” on the shrubs on the east side of the frontage is destroying the natural shape of the plants. The workers will have to be supervised and reminded to weed, but no raking or blowing.

Tim has been giving more thought to the Clearidge HOA Landscaping Plan of Fall 2024. He suggested another possibility: a more accelerated approach rather than a very slow cautious one. An accelerated approach could have a spring test plot alternating with the fall test plot. Tim thinks the existing plum trees should not be removed for several years. Tim will check with “Three Men” about watering a spring test plot.

Janet Duncan made a motion to authorize an expenditure of \$1000 for plants and materials for a spring planting and watering. Barb King seconded. All approved. Tim Hall indicated he is particular about who does the actual planting.

The meeting adjourned at 3:18 PM. The next meeting is on April 10, 2025, at 3 PM. Location TBD.

Respectfully submitted,

Barbara King, Secretary